

**St. Teresa of Avila Catholic Church**  
**Parish Council Meeting**  
**August 24, 2017**  
**Volunteer Hours: 13**

**Call to Order:** A monthly meeting of the Parish Council was held in the Education Building, room 2 on August 24, 2017. The meeting convened at 6:32 pm. Chairperson Mary Soparas presiding and Lee Ann Molini recording the minutes.

**Members in Attendance:**

Fr. Meza, Mary Soparas, Gina Jenkins, Terri Vigna, Ruth Smith, Emily Gibson, Thuy Nguyen, Angie Mallar, Peter Elliott, Gene Dollander, Alan Thornton, Don DeClue, Matt Edmonson, Dennis Crowley, Greg Francisco, Cathy McManus, Holly Nail, Jean Ruddy, Larry Baird, Sharon Vincent, and Lee Ann Molini

**Members Excused:**

Bob Amy, David Wilkie, Colleen Lang, Paula Spaulding

**Guests in Attendance:** Deacon Joe Soparas

**Opening Prayer:** Deacon Joe

**First Order of Business: New Parish Council Members installation.** Mary welcomed the new PC members to first 2017-2018 meeting and Fr. Meza gave the new members a blessing.

**Guest Comments—NA**

**Approval of minutes:** The June 2017 minutes were approved.

**Ad Hoc Ministry Reports:**

- Finance- Terri.
  - Reported that an additional \$150K payment was deposited towards the remaining principle debt, and that Fr. Mike was very pleased with the generosity of the parishioners and feels that the Parish is doing exceptionally well in paying off its debt.
- Communications—Gina.
  - The International Gala is two weeks away and advertising is ongoing.
  - PC members were asked to email copies of all bulletin requests to her as FYI so that information could be extended to all other advertising modalities as well as to share this process with their sub-ministries.
  - The website needs updating and guidelines on how to accomplish this task will be trained during a one-time session with date and time to be announced later.
  - Per family requests, those families who have personal health or other needs will have their information put into the bulletin/social media. The bulletin/social media will also contain a contact so that parishioners can make contact and discuss how they may assist the family or make a donation.
  - Parishioners should be encouraged to 'like' STA social media sites.
- Hispanic Ministry—Angie.
  - The Hispanic community is in a 'campaign' mode and is encouraging increased participation as well as formal registration with STA.
  - Fr. Meza is instrumental in this campaign and has set up a Facebook video, reads the Gospel and gives a Homily weekly in Spanish and posts it both with the Diocese and parish. He is also starting a weekly program with St Paul Radio and regularly uses Flocknotes.
  - The Encuentro meeting had more than 50 people participate, and the Diocesan Encuentro is scheduled for Oct 14.
  - The Spanish Mission will be Dec 18, 19, and 20.
- Vietnamese Ministry—Thuy.

- Several new committees have been created in this ministry in an attempt to restructure, reorganize and increase participation. Although Thuy will continue to be the PC representative the new chair, Thanh Tran, will be invited to attend the next PC meeting.

### **Standing Ministry Reports**

- **Facility**---Matt.
  - The ministry will attempt to have more ‘family’ activities and work days scheduled. There are about 100 parishioners who are active and great work is being accomplished. The next workdays are scheduled for Sep 16 and Oct 21.
- **Education and Evangelization**—Emily and Greg.
  - Faith Formation has begun and the Women’s Bible Study group is getting ready to begin this year’s program.
  - There are 50-60 men scheduled to attend this weekend Men’s Retreat.
  - Volunteers are needed to organize the library as well as to develop plans for a Woman’s Retreat.
  - There are about 40 catechists scheduled for this year’s program. The ministry is researching the opportunity to have a catechist certification program at STA.
- **Parish Life**--(Vol hours =24) Cathy, Holly & Don.
  - The ministry is working on the Parish Picnic and the fall Troop Dinner.
  - Ruth reported that the CCW raised \$5100 from the annual yard sale. Don reported that the KOC has increased the Hispanic membership by about 40.
  - The annual Car Show and Trunk or Treat are scheduled for the same day and further coordination and planning will be essential.
  - The International Gala is scheduled for Sep 9 and there are several countries that are not yet represented. There will be several raffles during the event. Participants are asked to use painter’s tape in place of other tapes as they deface the walls.
  - The Newcomers reception included 44 family members, 16 newcomer committee members and 3 new volunteers.
- **Stewardship**—Peter.
  - The Fall Time and Talent weekend is scheduled for Sep 23 and 24. Parishioners who are interested in participating in activities and ministries will be offered the opportunity to immediately sign up with the ministry of their choice. Parishioners are reminded that there are forms on the web that can be completed if/when they may want to participate in a ministry activity.
- **Worship**—(Vol hours for May, June, July =185) Ruth. The first meeting is being scheduled for Sept 7.

### **Old Business: None**

### **New Business:**

- **Preparedness Program (SHOW) update.** Deacon Joe.
  - This program is for the security of Houses of Worship. The application is being completed and will be submitted for processing. There is a STA advisory board being developed to discuss and provide recommendations as needed.
- **Facility Requests**—Mary.
  - Parishioners are requested to submit their requests as soon as possible so that they may be scheduled.
- **Goals and Objectives**—Mary.
  - PC members have received their ministry goals and objectives. These should be reviewed and then updated in Jan as to the progress made and/or revisions that should be made to their goals and objectives.

- **Name Tags**—Mary.
  - Parishioners will have the option to purchase their own nametags if they desire. Mary will collect monies and make one order.
- **Hymnal Boards**—Mary.
  - There has been a recommendation to have a second set of hymnal boards placed midway to the alter so that parishioners in the back of the church are able to see and read the numbers on the hymn boards.
- **Master Calendar Upcoming Events-**
  - Aug 25-26 Men’s Retreat (Gus Lloyd)
  - Sept 2- Hispanic Couples Retreat
  - Sept 9- International Gala
  - Sept 16 Parish Work Day
  - Sept 21- CCC Spaghetti Dinner
  - Sept 23-24-T & T Fair
  - Sept 23-24- Volunteer Appreciation
  - Sept 29-30 Night Adoration
  - Sept 30- CCW Tea
  - Oct 7- Blessing of Animals
  - Oct 14- Parish Picnic
  - Oct 15- Feast of St. Teresa of Avila
  - Oct 21- Deanery Clergy/Religious Appreciation Dinner
  - Oct 21 Parish Work Day
  - Oct. 28- Car Show
  - Oct 28- Saints Festival
  - Oct 28-29 IOP Commitment Sunday
  - Oct 27-28- Night Adoration
  - Nov 1-All Saints Day/Relay for Life Luminary Procession
  - Nov 2- All Souls Day
  - Nov 8 Troop Dinner
  - Nov 18- Thanksgiving Dinner
  - Nov 24-25 Night Adoration
  - Dec 2- Breakfast with Santa
  - Dec 10- Christmas Play
  - Dec 11- Our Lady of Guadalupe
  - Dec 15- Noel Concert
  - Dec 18-20- Advent Hispanic Mission
  - Dec 29-30 Night Adoration

**Open Discussion**

- Kitchen Clean Up--Don.
  - There continues to be a significant problem with lack of proper clean up following the use of the kitchen.

**Pastor’s Comments—None.**

**Closing Prayer-** “Growing Together in Faith”

**Adjournment.** 8:11 pm.